



Application for Funding or Partnership

Mission Statement

Townshippers' Research & Cultural Foundation, a non-profit organization, was established to promote the well-being of our community through the solicitation and administration of gifts and bequests from donors.

The Eastern Townships is unique in its history and heritage. The people of the area are noted for their sense of community and commitment to institutions and organizations. It is the aim of the Foundation to support this commitment by directing funds towards projects in the fields of health and social services, arts and heritage, youth, education and research.

Funding Criteria

Each project must:

1. fall into the category of health, social services, arts, heritage, youth, education or research;
2. provide the greatest good for the greatest number; and
3. avoid duplication of projects carried out by other organizations.

Types of projects funded or partnership projects:

1. projects which improve the quality of life for people in the community.
2. projects that encourage young people to engage in their communities.
3. projects that promote literacy.
4. projects that promote creativity through art, drama, and music.
5. projects that provide education and assistance in mental and physical health.
6. projects that expand the resources of community organizations such as libraries, historical societies, and museums.
7. projects that promote the cultural exchanges between English-speaking and French-speaking people.

Funding – deadline January 31

Groups or organizations that meet our funding criteria are eligible to apply annually. We are a small foundation, so funding usually falls between \$1,000 - \$10,000 per organization. It is possible for partners to apply for funding. Applications with supporting documents should be emailed to trcf@townshippers.org by midnight.

Partnerships – deadlines January 31 or October 1

Groups or organizations which do not have registered charitable status can enter a partnership arrangement with the Townshippers' Research and Cultural Foundation, whereby income tax receipts will be issued to donors for contributions to specific projects or activities of the organization. Such projects or activities must fall within the funding criteria outlined above. Applications with supporting documents should be emailed to trcf@townshippers.org by midnight.

Notes

- ◆ When a project is funded, **Townshippers' Foundation** must be given credit for support of the project, by acknowledgment in any publicity or written reports connected with the project.
- ◆ The Foundation normally funds a project for one year but may fund a project up to three (3) years. Please note that no commitment is made beyond the current year of funding – i.e., each application is considered independently, one year at a time.
- ◆ The Foundation also requires that a brief written report be submitted, outlining what has been accomplished before the next application deadline.
- ◆ Applicants for project funding will be notified of the decision by the end of April.



For more information, please contact the Foundation's office at 819 822-3314, or by e-mail: trcf@townshippers.org

Townshippers' Research & Cultural Foundation, 3355, rue College Sherbrooke QC J1M 0B8

**PLEASE DO NOT INCLUDE THESE FIRST TWO PAGES
WITH YOUR APPLICATION SUBMISSION!**



FUNDING APPLICATION DEADLINE: JANUARY 31
PARTNERSHIP APPLICATION DEADLINE: JANUARY 31 OR OCTOBER 1

We are applying for ☐ **FUNDING** ☐ **PARTNERSHIP**

1. Identification of applicant (must be an organization or group).

Name, Mailing Address: Street/PO Box, City QC Postal Code; Telephone. #, Fax #, & E-mail:

Registered Business # _____ if applicable.

Registered charity? No__ Yes__ # _____

2. Contact Person(s) for project:

Name, Mailing Address: Street/PO Box, City QC Postal Code; Telephone. #, Fax #, & E-mail:

3. Outline of the project:

a) Purpose of the project: outline your aims and goals (*Add additional space if needed.*)

b) Number of individuals involved in organizing project:

c) Beneficiaries:

d) Timeframe for project:

e) Description of project: *(Add additional space if needed.)*

4. Have any similar projects been carried out recently or are any being carried out at the moment in your area? If yes, specify:

5. Budget:

a) Estimated cost of the project: \$_____

b) Other sources of funding:

c) **Amount requested from Townshippers' Foundation:** \$_____
(not applicable to partnerships)

d) Proposed budget: Please attach an outline of projected income and expenditures

e) Organizations are requested to include a Financial Statement for the previous fiscal year.

**Email application and any additional documents to:
trcf@townshippers.org**